

# USSF RECERTIFICATION INSTRUCTIONS



## **COMPLETE THE REGISTRATION FORM**

KEEP READING. IT'S AT THE END OF THE INSTRUCTIONS



## **COMPLETE THE ANNUAL CONCUSSION TRAINING ([click here](#))**

KEEP THE CERTIFICATE!  
YOU'LL NEED TO SEND THAT WITH YOUR REGISTRATION FORM



## **18 YEARS OR OLDER? IF YES, SAFESPORT TRAINING**

REFEREES 18 AND OLDER MUST ALSO COMPLETE SAFESPORT TRAINING. KEEP THE CERTIFICATE! AND SUBMIT WITH REGISTRATION. [Click here to access the training.](#)



## **INCLUDE PAYMENT BASED ON YOUR REFEREE LEVEL**



## **PUT ALL THE ITEMS TOGETHER AND MAIL THEM TO THE ORC**

## **SIMPLY PUT, THIS IS WHAT WE NEED**

- 1** REGISTRATION FORM
- 2** PAYMENT
- 3** CONCUSSION CERTIFICATE and SAFESPORT CERTIFICATE (SAFESPORT FOR THOSE 18 AND OLDER ONLY)\*

**\*USSF REGIONAL REFEREES MUST ALSO INCLUDE THE RECERT FORM SHOWING WRITTEN AND PHYSICAL TEST SCORES & CON'T ED HOURS.**

**CONTACT THE ORC FOR MORE INFORMATION.**

# How to Fill Out the Registration Form

## Step 1

### **Step 1: Your Information**

Type or print clearly and legibly, using one letter/number per square.

- ✓ USSF ID Number – don't know it? Leave it blank.
- ✓ Current USSF Referee Designation – referee level - don't know it? Leave it blank.
- ✓ Date Attained Present Grade - don't know it? Leave it blank.

## Step 2

### **Step 2: Concussion Certification**

Complete the annual concussion training and check this box.

- ✓ Complete one of the approved concussion training programs.
- ✓ **Send the certificate of completion in with the registration form and payment.**

## Step 3

### **Step 3: Affiliated Game Experience**

Report the number of matches done in the prior registration year.

- ✓ Write in the actual number of games done at each level.
- ✓ **Do not use "X's" or check marks.** If none, leave it blank.

## Step 4

### **Step 4: Information Certification (REQUIRED)**

Read Step 4 and select either YES or NO.

**IF A BOX IS NOT CHECKED, THE FORM WILL BE RETURNED**

- ✓ If you checked "yes," complete the [Legal Pending Form](#) and submit it along with your registration documents.
- ✓ US Soccer will review the form and determine whether your registration will be accepted.
- ✓ [SafeSport Training](#) if 18 years or older

Your signature attests that all information contained on the form is true and correct.  
Misrepresentation and falsification of facts can lead to dismissal.

**UNSIGNED FORMS WILL BE RETURNED.**

**ALL MATERIALS MUST BE MAILED TOGETHER AT THE SAME TIME.**

1. **USSF Referee Registration form**
2. **A copy of your annual concussion training certificate of completion for the current year**
3. **SAFESPORT certificate (for referees 18 and older only)**
4. **Recertification form (applies to REGIONAL REFEREES ONLY) documenting fitness test scores, written exam results & education hours; the written test may be available online**
5. **Check or money order payable to ORC;**

**DO NOT MAIL CASH**

Oregon Referee Committee  
4840 SW Western Avenue, # 300  
Beaverton, OR 97005

Category/Type	Fee
<b>Grassroots Referee</b>	\$55
<b>Regional Referee</b>	\$200
<b>Regional Emeritus Referee</b>	\$95
<b>National Emeritus Referee</b>	\$95
<b>Grassroots Futsal</b>	\$50
Category/Type	Fee
<b>Grassroots Instructor</b>	\$50
<b>Regional Instructor</b>	\$80
Category/Type	Fee
<b>Grassroots Assessor</b>	\$50
<b>Regional Assessor</b>	\$80
Category/Type	Fee
<b>Grassroots Assignor</b>	\$25
Above fees apply to registrations received before 12/1/19. A \$20 late fee applies to registrations received after 12/1/2019.	

